

The University of Sunderland Assessment Centre – Assessment on Teams

You will receive a calendar invite email from us when we confirm your assessment including a link like the below.

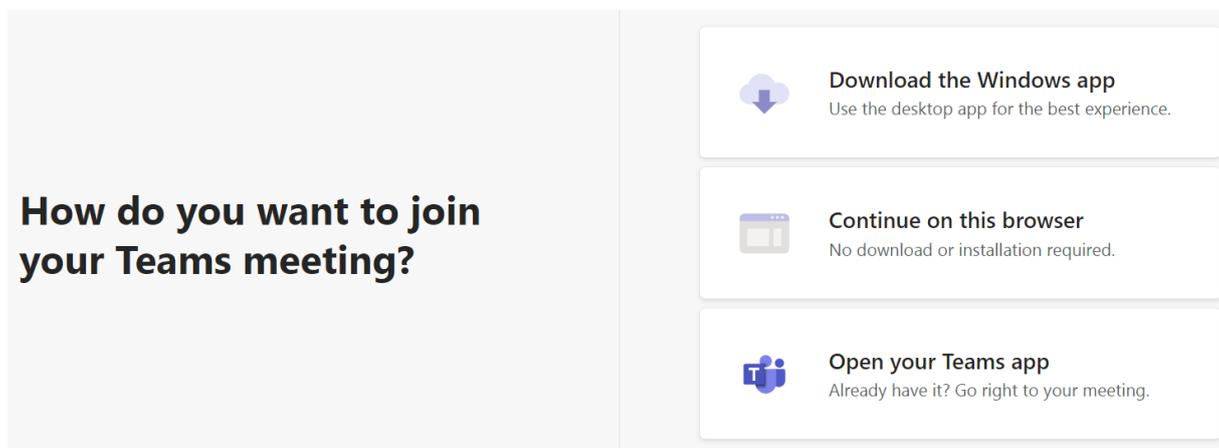
[Join Microsoft Teams Meeting](#)

[Learn more about Teams](#) | [Meeting options](#)

At the date and time of your assessment you should click ‘Join Microsoft Teams Meeting’ within the event in the calendar linked to your email account. Your assessor will be waiting there for you. If you join a little early you may have to wait for the assessor to arrive in the meeting.

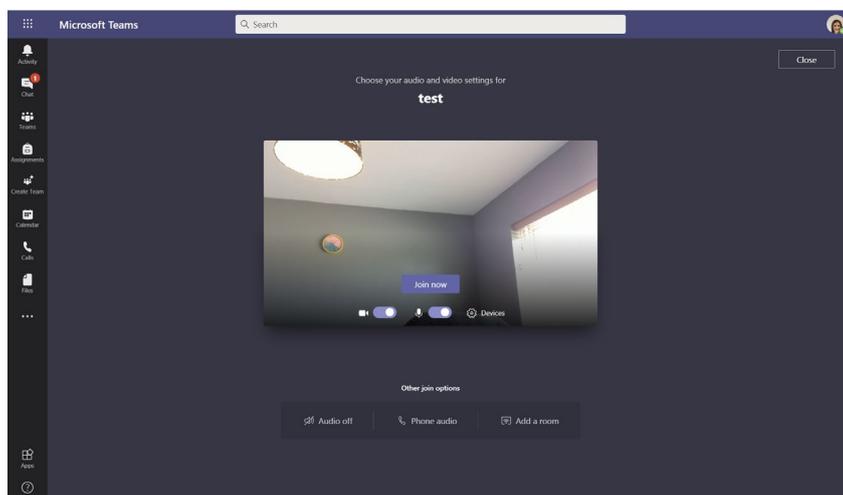
If you cannot find the email link or the calendar invite please call 0191 5152249 and we can resend it for you.

You will be presented with the following options, if you don’t have a Teams account you should click ‘Continue on this browser’ then you will be able to join the meeting without downloading anything or providing sign in details.



If you already have a Teams account, or the app installed on your computer, please feel free to use either of the other two options.

You will see the below window and should click ‘Join now’. You can choose to turn your camera on/off or check any device settings at this point if you require. You can see further instructions here - [Join a Teams Meeting - Video](#)



If you are unable to join the meeting, for whatever reason, please let us know you are having difficulty and we can conduct the assessment by phone.