

How to set up a **company** consent to share password with Student Finance Services Non-UK Team

Consent to share is written or verbal authorisation which allows Student Finance Services Non-UK Team to discuss account specific information, with the exception of bank details, with a third party.

Telephone Student Finance Services Non-UK Team on 0141 243 3570 and ask them to set up a '**company consent to share**' password. The adviser will read out the terms & conditions and then ask you for the following information:-

- **Name of company: University of Sunderland**
- **Relationship: Higher Education Provider**
- **A password – no information will be given unless this is confirmed by the third party**
- **A date specifying when the consent to share should expire or, to confirm if it's indefinite**

Once you have set your password up, please give your University Student Financial Consultant your Student Finance Services customer reference number plus your 'company consent to share' password. Your Consultant will then be able to contact Student Finance Services Non-UK Team on your behalf for any enquiries you may have, as/when required.